



RESIDENTS  
ASSOCIATION

# Fax Memorandum

AuburnBayRA.ca

To: Marilyn Alcock  
Auburn House  
200 Auburn Bay Blvd  
Calgary AB T3M 0A4

Phone: 403.537.2670

**Fax: 403.930.6456**

CC to: \_\_\_\_\_

From: \_\_\_\_\_

Firm: \_\_\_\_\_

\_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Remarks:**    Urgent    For your review    Reply ASAP    Please comment

**Re: Request for Fee Information for the property noted below:**

**Current Owner:** \_\_\_\_\_

**Legal Description:** \_\_\_\_\_

**Civic Address:** \_\_\_\_\_

**Current Residents Association Fee:** \$ \_\_\_\_\_ (incl. GST)   **Fiscal Year:** April 1<sup>st</sup> to March 31<sup>st</sup>

**Paid:** \$ \_\_\_\_\_ (incl. GST)   **Outstanding:** \$ \_\_\_\_\_ (incl. GST)

**Purchasers:** \_\_\_\_\_

**Possession Date:** \_\_\_\_\_

**Requested By (Signature):** \_\_\_\_\_ **E&OE**

*Please allow up to five business days for a reply.*