



Auburn Bay Residents Association

200 Auburn Bay Blvd SE
Calgary, AB T3M 0A4

RE: Auburn Bay Residents Association (ABRA) 2020/2021 Annual Fees

March 1st, 2020

Dear Auburn Bay Resident,

As a property owner in the community of Auburn Bay you are a member of the Auburn Bay Residents Association (ABRA). The ABRA is a not-for-profit organization which manages assets owned by the Association for the benefit of Auburn Bay residents. An encumbrance is registered on all property titles in Auburn Bay in favor of your Association to ensure annual payments are provided in accordance with the Articles of Association. Membership is mandatory and applies to each and every property owner in Auburn Bay.

Enclosed is your ABRA 2020/2021 annual fee notice. Following an extensive and comprehensive review of the 2020/2021 budget, the ABRA Board of Directors has approved the annual fees; you will note there is no increase to this year's fees. To offer further clarification on the fees, a copy of the 2020/2021 budget is enclosed and will also be posted on our website at www.AuburnBayRA.ca. **Annual fees are due April 1st, 2020. Interest is applied to all accounts outstanding after April 30th, 2020.**

Benefits of membership supports facilities like Auburn House, a social and recreational centre for use by Auburn Bay Residents. Association fees also go to support programmed Association events, activities and the Auburn House website. The Association also owns and maintains several decorative corners, the lake, the Auburn House Park, lake access ways and entry features.

If you are not the original owner to whom the envelope has been addressed, these fees still apply to you as the current owner. If you are a renter at this address, please give this letter and fee notice to your landlord. Please contact the Auburn Bay Residents Association at (403) 537-2601 if you have any questions or to update our records.

Kind Regards,

Chrissie Rozak, General Manager

Auburn Bay Residents Association – ABRA

Methods of Payment

1. DEBIT and/or CREDIT CARD: 9:00am – 10:00pm Monday to Sunday in person; OR
2. CASH – 9:00am – 5:00pm Monday to Friday in person; OR
3. CHEQUE – Please make your cheque payable to the 'Auburn Bay Residents Association'. Drop off at Auburn House or mail to address listed above.
4. ONLINE – **Starting on April 1st, 2020** www.AuburnBayRA.ca (Click on 'Pay Your Fees' located on the home page). *Please note there is a \$5.00 transaction fee to use the online payment system.
5. **NEW***DROP BOX – Starting March 1st, 2020**, all residents can now bypass the line ups and use our secured DROP BOX to fill out the credit card authorization slip, along with other details, and the ABRA staff will process your payment within five (5) business days. You can also submit a cheque in the DROP BOX. Please note, the DROP BOX will be inside the facility, so drop off **MUST** be within Auburn House hours of operation (Monday to Sunday 9am-10pm).

***Please note, due to extremely high volumes and in order to better serve our residents in person, ABRA will no longer be accepting fee payments over the phone. Please note the payment options above.**

MEMBERSHIP LAKE CARDS



ABRA Membership Cards are MANDATORY for access to Auburn House facility, park and lake.

For all residents ages 16+, to obtain your lake card, please ensure you bring the following information to Auburn House:

- Residents ages 16+, MUST bring along a piece of Alberta Government Issued Photo Identification such as Alberta Driver's License or an Alberta Identification Card with your Auburn Bay address listed as your residency. NO EXCEPTIONS!
- Youth residents between the ages of 12 - 15 must be accompanied by their parents (parents must have Alberta Government Photo Identification), along with a copy of the child(s) birth certificate.

In addition to the Alberta Government Identification Card, the following information is also required:

- Certificate of Title, if you are the property owner, **AND**
- Tenant Agreement, if you rent your Auburn Bay property. *Please note, all tenants still MUST have an Alberta Government Photo Identification with the Auburn Bay address.

Please NOTE, all other ABRA Memberships Cards have EXPIRED and will no longer be accepted as a form of entry to the facility, lake or park. Please ensure you obtain your new cards in time to enjoy the summer season at the lake.

How to obtain your Certificate of Title:

- All residents of Auburn Bay should have a copy of their Certificate of Title. This document would have been provided to the home owner from the lawyers upon purchasing the property.
- If you have misplaced your Certificate of Title, you can use either of the following methods to obtain a copy:
 - If you know the **Lot, Block and Plan** of your property, the staff at Auburn House can obtain your Certificate of

Update Your Account Information @ Auburn House

To ensure that we can best serve our residents, it's imperative that you update your account information in a timely manner. If you've had any changes to your household, change in tenants or to your contact details, please contact us to update your information.

You can do so in one of the following ways:

1. Fill out our form on our website: www.auburnbayra.ca
2. Complete a form in our office.

Support Your Community Association

To support your community Stampede Breakfast, Parade of Lights and voice with the government, consider purchasing an Auburn Bay Community Association membership. Visit www.auburnbayliving.ca or call 403-390-2554 for more details. If you would like to learn more about the difference between the Resident Association and the Community Association, please visit us online at www.auburnbayra.ca/ra-vs-ca/