



RESIDENTS  
ASSOCIATION

# Membership

AuburnBayRA.ca

- Membership fees are mandatory and are due April 1st of every year.
- A “Member” is defined in the Auburn Bay Residents Association Brochure and must live in the property for a minimum of 6 months to be considered a member.
- If you are the registered owner of the property, bring a copy of your *Certificate of Title* to the office along with a piece of Government issued photo ID. The *Certificate of Title* can also be received by way of fax/mail/email. *Certificate of Titles* are not kept on file at Auburn House and any that are faxed/mailed/emailed will be shredded after being reviewed. Members must reside in the Auburn Bay home to be eligible for a membership card.
- Renters – The homeowner may transfer their privileges to the renters. Owners **or** renters (not both) may have lake/facility access. If the owners wish to transfer their privileges to the renters, a **Transfer of Privileges Form** must be completed and returned to the Auburn House Administration Office. This form is available from the Administration Office and on [www.auburnbay-connect.com](http://www.auburnbay-connect.com). If the owners would like communication from the ABRA (invoices, AGM notices, etc.) sent to a different address, please inform the administration office via email at [csr@auburnbay.org](mailto:csr@auburnbay.org).
- Unmarried children, boarders and nannies who are 21 years of age or older will be issued cards when they supply proof that they live at that address, by way of a piece of Government issued photo ID with the current address on it.
- Members must present their membership card to gain entrance to the park and facility.
- Members accessing the Auburn Bay Amenities must carry their membership card at all times and present it for inspection upon request of the Auburn Bay Residents Association staff.
- Membership cards are not transferable.
- Lending your membership card to another person is prohibited and will result in a temporary suspension of membership privileges as determined by ABRA.
- Membership cards are eligible to be reprinted every three (3) years free of charge, at the members’ request. If a membership card is lost, residents will be charged a \$10.00 replacement fee.
- Children under 12 will not be issued cards and are only allowed to use the facilities when accompanied by an adult.
- Parents/Guardians provide a birth certificate and must fill out a **Children’s Waiver Form** in order for any children, aged 12 to 15, to receive their membership card.
- Membership cards remain the property of the Auburn Bay Residents Association. ABRA will seize and suspend access if the holder of the card breaches the rules.