



How to obtain an ABRA membership.

In order to obtain permanent membership cards, please complete the following steps:

Homeowners:

1. Bring in a copy of your Certificate of Title and your government issued photo ID* to Auburn House

Alternatively, email the above documents as well as a head shot to csr@auburnbay.org. Please ensure that the photos are labelled with names.

Tenants

1. Ensure that your landlords have completed a **Transfer of Privileges** form and have sent in a copy of their Certificate of Title – if you're unsure, please call our office at 403-537-2601 or send an email to csr@auburnbay.org.

2. Once the Transfer of Privileges form has been submitted, bring a piece of government issued photo ID* and your lease agreement to Auburn House.

Alternatively, email the above documents as well as a head shot to csr@auburnbay.org. Please ensure that the photos are labelled with names.

If you email your documents in an Auburn House staff member will contact you via email once your cards are ready for pickup.

*Anyone over the age of 16 that is not listed on the Certificate of Title must have the Auburn Bay Address listed on their photo ID. Please also ensure that a **Members Information** form has been submitted.

Children between the ages of 12 and 15:

A **Children's Waiver must be filled out by the parent/guardian for any youth between 12 and 15 in order for them to get their permanent membership card. A birth certificate is required for youth between 12 and 15.

Please note that photo ID will need to be presented by the individual picking up the membership cards.