



RESIDENTS
ASSOCIATION

Membership

AuburnBayRA.ca

General Rules:

- Annual membership fees are mandatory and due **April 1st**.
- All ABRA membership card holders MUST be respectful of ABRA property and staff.
- All members must present their membership card to gain entrance to the park and facility.
- All ABRA households, in good standing, are permitted to have five (5) guests per day.
- Property owners are 100% responsible for their guests while using ABRA amenities.
- Residents must reside with their guests when using ABRA amenities.
- Members are not permitted to sign in other Auburn Bay residents – no exceptions.
- All ABRA amenities and facilities are “Use at Your Own Risk”.
- Members must adhere to ABRA rules and regulations while using ABRA amenities and facilities.
- Membership cards remain the property of the Auburn Bay Residents Association. ABRA will seize and suspend access if the holder of the card breaches the rules.
- All members accessing the Auburn Bay amenities must always carry their membership card and present it upon request of the Auburn Bay Residents Association staff.
- Membership cards are *not* transferable, including between members of the same household.
- Lending your membership card to another person is prohibited and will result in a temporary suspension of membership privileges as determined by ABRA.
- If a membership card is lost or stolen, residents will be charged a \$10 replacement fee.
- Short term rentals and Air B&B’s are not permitted to obtain ABRA membership.
- Private lakeshore and lake access docks are private property and not to be accessed by anyone other than the residents who reside in these areas.
- Please allow up to 72 hours for all membership cards requests to be completed.

Lake Cards:

- Property Owners
 - To get your ABRA lake cards, bring a copy of your *Certificate of Title* to the administration office along with a piece of Government issued photo ID. The *Certificate of Title* can also be received by way of fax/mail/email. *Certificate of*

Titles are not kept on file at Auburn House and any that are faxed/mailed/emailed will be shredded after being reviewed.

- Members must reside in the Auburn Bay home to be eligible for a membership card.
- Youth (12-15):
 - Children under 12 will not be issued cards and are only allowed to use the facilities when accompanied by an ABRA card holder adult.
 - Parents/Guardians must provide a birth certificate and must fill out a **Children's Waiver Form** for any children, aged 12 to 15, to receive their membership card.
- Renters:
 - To get your ABRA lake card, the property homeowner may transfer their privileges to the renters. Owners **or** renters (not both) may have lake/facility access. If the owners wish to transfer their privileges to the renters, a **Transfer of Privileges Form** must be completed and returned to the Auburn House Administration Office. This form is available from the Administration Office and on www.AuburnBayRA.ca. If the owners would like communication from the ABRA (invoices, AGM notices, etc.) sent to a different address, please inform the administration office via email at csr@auburnbay.org.
 - Renters must show Government issued photo ID with the Auburn Bay address listed as the residency.
- Unmarried adult children, boarders and nannies who are 18 years of age or older will be issued cards when they supply proof that they live at that address, by way of a piece of Government issued photo ID with the Auburn Bay address listed as the residency.

Youth (12-15):

- Auburn Bay youth, ages 12-15, are permitted to get their own lake cards with parental/guardian written permission (form can be found on www.AuburnBayRA.ca).
 - Green card holders – are permitted to have two (2) guests
 - Red card holders – are not permitted to have any guests
- All card holders **MUST** be respectful of ABRA property and staff.
- ABRA does not provide supervision and/or lifeguards. ABRA is a “Use at Your Own Risk” facility.
- Households are liable for any damages incurred by youth and/or their guests.

Caregiver:

- A Caregiver card can be granted to:
 - A non-resident who is responsible for the care of an Auburn Bay resident such as, a babysitter/nanny, social worker, respite aid, and grandparents.

- The household property owner must complete the *Caregiver Card Request Form* found on www.AuburnBayRa.ca before a card can be made for the Caregiver. Please allow up to 72 hours for all request(s) to be processed.
- The caregiver is not permitted access to ABRA amenities without the ABRA resident they are responsible for.

More information regarding the definition of an ABRA “Member” can be found in the Auburn Bay Residents Association Brochure. A “Member” must reside in the Auburn Bay property for a minimum of 6 months.

ABRA Zero Tolerance Policy towards Discrimination

Please be aware that the Auburn Bay Residents Association has a zero-tolerance policy for discrimination towards ABRA staff, contractors and other patrons due to their race, religious beliefs, colour, gender, gender identity, gender expression, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family stats, or sexual orientation of that person or class of person. Individuals who partake in discriminatory behaviour are subject to disciplinary action as per the recommendation of the ABRA Board of Directors Disciplinary Committee.