



RESIDENTS
ASSOCIATION

Employment Opportunity

Concession Attendant

PART-TIME, SEASONAL, SUMMER 2026

Serve Up Smiles This Summer – Join ABRA as a Concession Attendant!

The Auburn Bay Residents Association (ABRA) is looking for reliable, motivated, and enthusiastic individuals to join our team as Concession Attendants for the 2026 summer season (May–September).

Reporting to the Office Manager and Administrative Supervisor, this role is responsible for operating the park concession, delivering exceptional customer service, and supporting enforcement of the ABRA rules and regulations.

If you enjoy working in a dynamic environment, engaging with the community, and being part of a supportive team, we'd love to hear from you.

Shifts vary throughout the summer and include weekdays, evenings, weekends, special events, and are weather-dependent.

Mandatory summer staff orientation: May 4–9, 2026 (attendance required).

KEY RESPONSIBILITIES

- Provide exceptional customer service in a professional and friendly manner;
- Responsible for the movement and stocking of the golf cart concession;
- Operate and manage concession sales within the park;
- Assist supervisors and leads with tracking inventory;
- Completion of daily opening and closing duties, as well as daily and weekly light maintenance tasks;
- Assist with in-park duties such as maintenance and landscaping when required;
- Enforce all Auburn Bay Residents Association rules;
- Adhere to all ABRA regulations, guidelines, policies and procedures, and safety programs at all times;
- Educate and promote water safety;
- Required to work special events;
- Other reasonable duties as required.



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QUALIFICATIONS

- Strong customer service and communication skills;
- Comfortable working in a fast-paced environment;
- Ability to remain calm and confident in high-stress situations;
- Strong attention to detail and organization;
- Ability to work independently and as part of a team;
- Strong problem-solving skills;
- Demonstrates initiative and proactively identifies tasks that need to be completed without direct supervision;
- Ability to lift up to 50 lbs;
- Available to work evenings, weekends, and special events;
- Previous customer service experience preferred;
- Experience using a POS system is an asset;
- Class 7 Driver's License (mandatory);
- Class 5 Driver's License (preferred);
- Satisfactory criminal background check;
- CPR & First Aid certification is an asset.

If you are a hard worker, have a positive attitude, are willing to learn and take pride in a job well done we would like you to join our team!

HOW TO APPLY

Please forward a cover letter with wage expectations and resume:

By email: officemanager@auburnbay.org

By fax: (403) 930-6456

The position will remain open until a suitable candidate has been selected.

We thank all applicants, however only individuals selected for interviews will be contacted.

The Auburn Bay Residents Association is proud to be an equal opportunity employer. We recognize that diverse teams make the strongest teams, and we encourage people from all backgrounds to apply.