AUBURN HOUSE
CHRISTMAS CRAFT & MARKETPLACE

Saturday, November 14, 2026 | 10:00 a.m. to 3:00 p.m.



Vendor Application Information

This application form is for individuals who create their own handmade products and for small, home-based business entrepreneurs wishing to exhibit at the 2026 Auburn House Christmas Craft & Marketplace.

The Auburn Bay Residents Association (ABRA) will be hosting our 19th annual Auburn House Christmas Craft & Marketplace on Saturday, November 14, 2026 from 10:00 a.m. until 3:00 p.m. Auburn Bay is home to over 6,750 households, with neighbouring communities like Seton, Cranston, New Brighton, Mahogany, McKenzie Towne, and Copperfield. This creates a vast potential customer base for our Craft Fair & Marketplace, offering vendors an excellent opportunity to showcase their products to a wide and diverse audience. Our 2025 market had approximately 2,700 shoppers in attendance!

The primary requirement for this event is that vendors must design and create their own handmade, artisanal products. Applications that meet this criterion will be prioritized. We also welcome small, home-based businesses to apply. Preference may be given to vendors with products made or grown in Alberta. This application enables the Auburn Bay Residents Association to evaluate vendors and ensure a well-balanced market mix. Approval of applications is at the sole discretion of the ABRA.

IMPORTANT!

Due to the significant amount of fraudulent activity surrounding market hosts, vendor applicants should note that Jennifer Tait, Events Manager of the Auburn Bay Residents Association (ABRA), will be the ONLY person contacting applicants for payment upon approval into the Auburn House Christmas Craft & Marketplace. Furthermore, applicants will only be contacted from a phone number originating within the business facility of the Auburn Bay Residents Association. Please be wary of anyone claiming to be a staff member of the ABRA from an outside phone number. ABRA will not contact applicants or approved market vendors via social media.

The ABRA also do our best to catch and delete all fake/fraudulent comments on our event social media regarding applications, payment, and the market itself in a timely manner. However, if you see a comment or post on any of the ABRA/Auburn House platforms that are not posted by the ABRA/Auburn House, please do not contact or engage with the fraudulent profile/commenter.

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RESIDENTS ASSOCIATION

APPLICATION SUBMISSION DATES

APPLICATION DATES

Applications from potential vendors will not be accepted or held on file if submitted before the dates specified below.

Craft/Handmade Products:	Home-Based Business
Auburn Bay Members: September 10, 2026	Auburn Bay Members and Non-Members: October 19, 2026
Non-Members: September 24, 2026	
THIS IS AN APPLICATION ONLY AND DOES NOT GUARANTEE YOU AS AN VENDOR.	

APPLICATION DEADLINE

- Monday, November 2, 2026

Note to Applicants:

Due to the high volume of applications received, approval timelines may vary. To ensure a curated and well-balanced market mix, applications remain under consideration until all vendor spaces are filled. All applications are kept on file and may be approved at any time.

Once all vendor spaces have been filled, remaining applicants will be contacted and advised that they have been placed on the wait list. Waitlisted applications may still be reviewed should a space become available due to a vendor cancellation.

EVENT AND VENDOR INFORMATION

EVENT DATE & TIME

Saturday, November 14, 2026 | 10:00 a.m. to 3:00 p.m.

- **Vendor arrival for setup is scheduled to take place between 8:00 a.m. and 9:30 a.m. on the morning of the market**. All vendors must be fully set up and ready to sell by 9:45 a.m.
- Setup the evening prior to the market is not possible.
- Vendors must remain set-up and open until 3:00 p.m, with no exceptions. If you sell out before the market ends, please be prepared to keep your booth engaging and promote your products or business through other means (e.g. business cards, sample or display items, or other materials) to ensure your space is not left empty or unattended.

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RESIDENTS ASSOCIATION

EVENT AND VENDOR INFORMATION

LOCATION

Auburn Bay Residents Association (aka Auburn House)
200 Auburn Bay Blvd SE
Calgary, AB T3M 0A4

VENDOR FEES

Craft/Handmade Products:

- Auburn Bay Members: $65.00 + GST
- Non-Members: $75.00 + GST

Small, Home-Based Business:

- Auburn Bay Members & Non-Members: $90.00 + GST

Included with Vendor Fee

- 1 six-foot banquet table
- 2 chairs
- 1 table linen (white), if needed
- Booth space as booked (all displays must remain within allotted space)

> **Notes:**
> - Vendors are not permitted to bring their own tables or additional tables. Vendor spacing has been carefully arranged based on the table(s) provided with each space.
> - All tables must have a linen and be set up in a professional looking manner.

Optional Additions (Extra Fees)

Item	Fee	Details
Additional six-foot banquet table	$16.00 + GST	Maximum 2 tables total; limited availability
Additional table linen (white)	$12.00 + GST	For a second table; first linen included if needed
Access to power	$10.00 + GST	Limited availability; first request, first served

PARKING

Once unloading your vehicle for your setup is complete, please park at the far end of the parking lot as to save closer parking stalls for customers. Please limit the time you leave your vehicle unattended in the traffic circle as it is a fire lane and normally no parking is permitted.

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RESIDENTS ASSOCIATION

REGULATIONS AND POLICIES

- **This is an application only.** The Auburn Bay Residents Association (ABRA) does not guarantee vendor approval. **Do not include payment** with your application. Payment will be requested only if you are approved and accepted as a vendor. See the 'Important' note on page 1.
- The ABRA has sole discretion over application approval and reserves the right to decline any application.
- Selection of vendors will be based on the quality, uniqueness, and type of products or services, with the goal of creating a well-balanced market mix.
- The minimum age for vendors is 16 years.
- **Refunds of fees will not be granted for cancellations.** Vendors must notify the Events Manager (events@auburnbay.org) in writing at least 7 days prior to the event if they will be absent from the market.
- Only one (1) business/vendor is permitted per table/occupant rental space.
- There may be multiple approved vendors within the same or similar product or service category; however, the number of these vendors will be capped to ensure a well-balanced market mix. Duplicate companies, as well as competing products or services from the same corporate entity or franchise, will not be permitted.
- All products to be sold must be listed on the application. This is to ensure a market mix that will appeal to customers. Vendors will be asked to remove any products from their display not listed on their application.
- **Resale of products is prohibited.** Items purchased from other sources and sold unaltered will not be accepted in the marketplace.
- Products sold at the market should reflect the vendor's own original work, craftsmanship, design, or creative involvement. Mass-produced resale items are not permitted.
- Vendors using commercially produced blanks (such as apparel, drink ware, signage, etc.) must substantially customize or create the finished product themselves.
- The use of AI-generated artwork, stock artwork, or third-party designs may impact vendor eligibility, particularly where products do not demonstrate sufficient original artistic contribution by the vendor.
- ABRA reserves the right to determine whether products are appropriate for the overall market mix and the handmade/artisan focus of the event.
- Price fixing in the market is against the law. Sharp pricing and product dumping products are not allowed.
- As per Alberta Health Services (AHS), the Alberta Food Regulation outlines rules for operating a low-risk, home-prepared food business and the sale of such foods. If you plan to apply under this category, you must first review the **AHS Fact Sheet** to confirm your eligibility and ensure compliance with all relevant policies and regulations.
- As per AHS, vendors offering personal services (e.g., henna, face painting, esthetic services, etc.) or selling any type of consumable products must submit an AHS Vendor Notification form to ABRA for AHS approval. Due to the AHS deadline, these applications must be submitted to ABRA **no later than October 12, 2026.** The ABRA Events Manager will provide the necessary documentation and further instructions to approved vendors at the appropriate time.

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REGULATIONS AND POLICIES

- All food products must be labeled with ingredients. Previously frozen products must be labeled with the date of freezing.
- Products sold by weight must be weighed on a scale that has been inspected and approved by federal authorities and is labeled 'legal for trade'.

EVENT RULES

- **Vendors may access the venue for set-up starting at 8:00 a.m., and must arrive no later than 9:30 a.m. on the morning of the market.** All vendors must be ready to sell at 9:45 a.m.
- The Auburn House Christmas Craft & Marketplace will be open to the public from 10:00 a.m. until 3:00 p.m.
- Vendors may not sell products before the market opens at 10:00 a.m. This ensures a fair start for all participants.
- Vendors shall not pack up their display before the market closes at 3:00 p.m. Vendors who do so will be suspended from participating in future Auburn House market events.
- Vendors are asked to create a unique and appealing display for their booth. All display materials must fit within your allotted space.
- No pets or animals of any type are permitted.
- All vendors are encouraged to carry individual liability insurance on their products and displays. The ABRA is not responsible for any lost, stolen, or damaged goods.
- Disputes among vendors will not be tolerated. The Events Manager and/or ABRA have the final authority in all disputes. Vendors who have concerns or issues with other vendors or the ABRA are asked to complete an incident report form and submit it to the ABRA administration office or the Events Manager.
- The facility must be left in the same condition as-found, or better, at the end of the event. Vendors are responsible for picking up all trash in front, under and around their table space. All display materials, boxes, personal garbage, etc. must be taken home with the vendor. Failure to leave the facility clean may result in the vendor being suspended from future Auburn House market events.
- No smoking or vaping is permitted in the Auburn House. Both vendors and customers may smoke only in the designated area outside. The use of cannabis or any other intoxicating substance is strictly prohibited on ABRA property.
- The Events Manager/ABRA reserves the right to amend any rules or regulations. Vendors will be notified of any such changes.
- All vendors and applicants must comply with these policies, rules, and regulations. The Events Manager reserves the right to decline any application or revoke a vendor's space for non-compliance. Vendors who fail to adhere to these requirements may be asked to leave the facility.